

GoOfficePH Whiteboard features

Technical readers can scan the implemented capability. Everyone else can read what that capability changes in everyday work.

TECHNICAL CAPABILITY	WHAT IT MEANS FOR YOU
CANVAS	
Freehand drawing	Sketch an idea naturally with a mouse, stylus, or touch screen.
Highlighter	Emphasize content without covering what is underneath.
Lines, arrows, rectangles, ellipses, and shapes	Turn rough discussion into an understandable diagram.
Text labels	Name decisions, owners, concepts, and next steps directly on the board.
Color and stroke controls	Differentiate ideas and emphasis without complex design tools.
Undo and clear	Recover from mistakes or reset the canvas quickly.
MEETINGS	
Chat/Meet room launch	Open the board for the meeting already in progress.
Host-only enablement	Let the meeting host decide when collaborative annotation is available.

Customer-facing capability register for the current GoOfficePH production experience. Availability can depend on role, organization policy, subscription, device, and deployment configuration.

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TECHNICAL CAPABILITY	WHAT IT MEANS FOR YOU
PERMISSIONS	
Tenant, domain, room-member, and guest annotation policy	Give expected participants clear rights without opening the board broadly.
ATTRIBUTION	
Participant-attributed contributions	Know which participant added each meaningful item.
COLLABORATION	
Shared real-time canvas refresh	See other participants' contributions during the working session.
HISTORY	
Revision checks and activity events	Preserve a reviewable record of important board changes.
EXPORT	
PDF export	Create a fixed document that is easy to email and archive.
OpenDocument Drawing export	Keep an editable open-standard version for further work.
SUITE	
Save to Suite and host delivery	Store the result with other files and send the final PDF to the host.

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