

GoOfficePH Mail features

Technical readers can scan the implemented capability. Everyone else can read what that capability changes in everyday work.

TECHNICAL CAPABILITY	WHAT IT MEANS FOR YOU
MAILBOX	
Three-pane responsive mailbox	Read folders, message lists, and message content without losing your place.
Automatic read-state synchronization	Opening a message marks it read and keeps the unread count accurate.
Server folder discovery and ordering	Inbox, Sent, Drafts, Junk, and Deleted stay in familiar, useful order.
All Mail aggregation	See the messages available across included folders from one dependable view.
Comfortable and compact density	Choose more breathing room or fit more messages on screen.
FIND	
Sender, subject, and body search	Find a conversation using the details you remember.
Categories, VIP, unread, flagged, and attachment views	Jump directly to messages that need a particular kind of attention.
READ	
Compact message metadata with details expansion	Keep the message body prominent while full addressing details remain one tap away.
Remote image display control	See complete newsletters and graphics, with an obvious control when you prefer not to load them.
Suspicious-message indicators	Get a visible warning before acting on messages that resemble spam or phishing.
Message action toolbar with visual help	Reply, forward, flag, archive, block, and other actions remain understandable.
COMPOSE	
Responsive body-first composer	Spend more screen space writing and less on oversized address fields.
To/From, Cc, and Bcc controls	Address messages clearly without showing fields you do not need.
Draft persistence	Return to unfinished work without starting again.
Priority, schedule, template, and signature options	Apply common business sending choices only when they are needed.

Customer-facing capability register for the current GoOfficePH production experience. Availability can depend on role, organization policy, subscription, device, and deployment configuration.

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ATTACHMENTS	
Device upload attachments	Add files already on your computer, tablet, or phone.
GoOfficePH Suite file picker	Attach a managed file without downloading and uploading it again.
CALENDAR	
Meeting invitation detection	Recognize schedule requests inside Mail instead of manually recreating them.
Invitation accept, update, cancellation, and Calendar handoff	Keep the calendar entry aligned when the organizer changes the meeting.
ASSISTANCE	
Message analysis and reply drafting	Get a concise interpretation and a starting reply while retaining final control.
Follow-up and workflow cues	Turn messages that require action into visible next steps.
PROTECTION	
User, tenant, and platform mail-policy signals	See when organization-wide protections affect a message or sending action.
Authenticated outbound submission and relay controls	Only verified GoOfficePH accounts and approved applications can send through the service.
SPF, DKIM, DMARC, and ARC domain authentication	Help receiving systems trust legitimate messages and make domain impersonation harder.
Outbound spam, phishing, URL, malware, and attachment scanning	Stop harmful or abusive messages before they leave the organization.
Graduated new-sender and per-recipient limits	Give new accounts useful sending access while protecting the organization from sudden bulk abuse.
Per-user, per-domain, and outbound queue quotas	Contain one compromised sender without interrupting legitimate mail across the organization.
Bounce, complaint, and behavioral anomaly response	Restrict unusual sending patterns before they damage deliverability or reputation.
Mailbox, tenant, and external-send incident controls	Pause risky outbound activity while preserving incoming mail and unaffected users.
CONTINUITY	
Responsive desktop, tablet, and phone layouts	Use the same mailbox comfortably across the devices used during the day.

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